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**Preservation Training for Facility Managers and Staff**

Balancing Institutional Mission with Historic Preservation

Fort Monroe, Virginia, September 11-12, 2006

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**P R E L I M I N A R Y   W O R K S H O P   A G E N D A**

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**Monday, September 11, 2006**

<b>8:30- 9:00 am</b>	<b>Registration and Continental Breakfast</b>
<b>9:00-9:15 am</b>	<b>Welcoming Remarks and Introductions</b>
<b>9:15-9:30 am</b>	<b>Overview of Fort Monroe National Historic Landmark</b>
<b>9:30-10:30 am</b>	<b>Historic Preservation- What does it have to do with my job?</b>  An overview of preservation principles and how they relate to the practical use of historic structures.
<b>10:30-10:45am</b>	<b>Break with refreshments</b>
<b>10:45-12:00pm</b>	<b>In Theory and In Practice</b>  Gain an understanding of the Secretary of the Interior's Standards and levels of treatment as they relate to routine maintenance and practical use of historic structures.
<b>12:00-1:00pm</b>	<b>Lunch (provided)</b>
<b>1:00-1:45pm</b>	<b>An Ounce of Prevention is Worth a Pound of Cure</b>  Long-term maintenance planning can help overcome many of the challenges in a historic building, helping your work to become that of action rather than reaction.
<b>1:45-2:45pm</b>	<b>Cultural Landscapes</b>  Focus on the importance of landscape features, a context that cannot be separated from a historic structure but is significant in its own right.
<b>2:45-3:30pm</b>	<b>Sustaining History</b> Explore the overlap between historic preservation and sustainable design
<b>3:45-5:00pm</b>	<b>Seeing is Believing- a walking tour of Fort Monroe's Main Post</b> The tour will include a review of the topics discussed during the course of the day and well as a preview of Tuesday's discussions
<b>5:30-</b>	<b>NHL tour with reception to follow</b> Attendees will have the opportunity to visit a National Historic Landmark. A reception will follow. (To be confirmed)

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**Tuesday September 12<sup>th</sup>,**

**8:30 – 9:30 am**

### **Getting to Know You**

Using Condition Assessments as a tool to achieving a better understanding of your historic structures

A conditions assessment is a useful tool for any size institution. One can use it to document existing conditions, determine character-defining features, assess the status of a structure, and begin to set priorities for its treatment.

**9:30-9:45am**

### **Break with refreshments**

**9:45-11:45am**

### **In the Field**

group conditions assessment exercise

Small groups will embark on field exercises which will include identifying the character-defining features of a building, performing a conditions assessment, and defining treatment priorities for a building. Groups will reconvene for a review of their findings during lunch.

**12:00-1:30pm**

### **Bar-B-Que Lunch (provided) and Condition Assessment Review**

**1:30-5:00pm**

### **A Look in-depth: Concurrent Sessions**

#### **In the Fort Monroe storage casemates**

### **Keeping It Together: Masonry Techniques for Historic Structures**

This session will provide an overview of mortar mixes, material compatibility, masonry repairs and longevity, appropriate use of caulking, and aesthetics. Participants will be able to practice what they learned by re-pointing a garden wall on campus.

### **Open Sesame: Historic Wood Window Repair**

Participants will begin with an overview of historic windows and their characteristics, followed by a case study and tour of the recently rehabilitated Little Hall. This session will conclude with a demonstration of repair techniques, giving participants a chance to learn hands-on.

**5:00-6:00pm**

### **Wrap up and Conclusion**